

TERMS OF REFERENCE FOR STUDY VISIT

in the framework of the project: Public Participation and Effective Water Governance in Masty District (NEAR – TS/2017/391-416)

1	Number of participants from Belarus	Total 12 people: 3 from NGOs 3 from local authorities of Masty district 3 from housing and utilities of Masty district (Mastovskiy vodokanal) 1 from State institution "Mastovsky district center of hygiene and epidemiology" 1 from Grodno Regional Committee of Natural resources and environmental protection 1 interpreter
2	A program of the study visit and subjects of interest	A program of the study visit shall be developed by the hosting organization in cooperation with IPO "Ecopartnership". The program shall include the following: – meeting with 1-2 municipalities; – visiting the following sites and objects in small towns with the population under 20 000 citizens: ○ water supply enterprises; ○ enterprises providing wastewater service; ○ wastewater treatment facilities (small and medium scale, for example using technologies of energy forests, wetlands, generation of energy from waste water and etc.); ○ other water enterprises.
3	Duration of study visit and time frame	6 days including travel from Belarus and back. Possible dates: June 10-15 or June 17-22. Can be discussed.
4	Local transportation	The delegation will rent a mini bus, which will be used for a local transportation as well.
5	Interpreter	The service of interpreter (English/Polish -Russian) will be provided by IPO "Ecopartnership".
6	Visa arrangement	A hosting organization shall provide invitations for visa for the participants of study visit not later than one month before travel.
7	Hotel arrangement	A hosting organization will book accommodation for participants of study group: single rooms with breakfast. The rate of the accommodation will not exceed 80 Euro per night.
8	Lunches and dinners	Lunches and dinners shall be arranged by a hosting organization and paid by IPO "Ecopartnership". The maximum cost per person per day shall not exceed 40 Euro.

Offers and requests for additional information should be sent to Ms. Galina Vereshnya, IPO "Ecopartnership" gv@ecopartnerstvo.by.